CONSTITUTION OF KINETON ART GROUP NOVEMBER 2026

1) NAME

The organisation shall be known as Kineton Art Group (hereafter "**The Group.**")

2) Aims of The Group

2.1 The Group exists to promote an interest in the visual arts by encouraging all members to develop their skills and creativity in all media.

2.2 The Group will organise artistic activities including demonstrations, workshops, exhibitions, visits and collaborative projects.

2.3 The Group will endeavour to establish links with the wide range of people within the local village communities

3.0 Governance

3.1 Committee Roles

The Group shall be managed by a Committee elected annually at the Annual General Meeting (AGM).

3.2 The committee will be made up of seven to twelve members.

3.3 The committee must include the following:-

Chair: Oversees meetings and represents the Group. The chairperson may serve for a maximum of five years and may not be re-elected to the Committee for a period of one year.

Secretary: Maintains records and takes minutes of meetings.

Treasurer: Manages finances and prepares the audited annual accounts.

Elections

3.4 Committee members shall be elected by a simple majority vote at the AGM.

3.5 At the AGM , from the newly elected committee, the members will elect annually the chairperson, the treasurer and secretary.

3.6 Should a vacancy arise on the committee, additional members may be co-opted by a majority vote by the committee

3.7 At the first committee meeting following the AGM, the committee will elect:- a Vice chair, a Vice Treasurer, Vice secretary and should consider the appointments of members to other roles within The Group.

4.0 Membership

4.1 General membership is open to any individual interested in participating in The Group's activities and on payment of the fees and signing a Data Protection form.

4.2 Rights

Members may attend the AGM, Extra Ordinary general meetings, and Monday session meetings, vote, exhibit and sell their artwork and participate in The Group's events.

4.3 Responsibilities
Members shall conduct themselves respectfully, support The Group's aims, and care for shared materials. Abusive, misleading, inappropriate comments and/or behaviour by a member will not be tolerated.

4.4 A Membership may be ended for serious misconduct as identified in 4.3 above by a majority vote at a committee meeting.

4.5 The committee has the right to refuse and/or terminate a membership.

5.0 Meetings

Annual General Meeting (AGM) and Extra-Ordinary General meetings
5.1 The AGM will be held in the first three months after the end of the financial year. At least 21 days notice shall be given of the AGM. The AGM and Extra Ordinary General meetings shall be chaired by The Chair or delegated committee member of The Group

5.2 The AGM shall be held to elect the chair, treasurer, secretary, committee members, and an Honorary President.

5.3 The AGM shall review activities and approve audited accounts. The annual membership fee shall be set at the AGM.

5.4 Extra-Ordinary General meetings of The Group may be called as required at the discretion of the committee.

5.5 A **quorum** for Extra-Ordinary General Meetings and the AGM shall comprise 25% of the KAG membership including the Chair and at least two Committee members

5.6 Committee Meetings
A quorum of the committee shall be five including at least one of the members identified in para **3.3** above. Decisions shall be made by simple majority vote of those present. In the event of a tie, the chair shall have the casting vote.

5.7 Group Meetings
Regular Group Meetings will normally be held at Kineton village Hall or (suitable alternative if needed), between 12.30pm and 3.00pm and between 7.00pm and 9.30 pm each Monday except on Bank Holiday Mondays, unless changed by the committee.

5.8 Exhibitions

Dates of exhibitions and sales of members' work, as well as demos and workshops will be decided by the committee.

6.0 Finance

6.1 Financial Year

The Group's financial year will run from 1st September to 31st August. **The Group** shall maintain a bank account in its name. All expenditure over £50 must be authorised by the Treasurer. At the AGM, the Treasurer shall present a financial report for the year ending 31st August. This account must be audited prior to the AGM by a qualified and registered accountant.

6.2 Membership year will run from 1st January to 31st December each year and membership fees will be reviewed and set at the previous AGM.

6.3 All annual membership fees will be renewed on 1st January. Members not renewing their subscriptions by 31st January, will be deemed to have resigned from The Group. New members joining after 1st July will pay 50% of the yearly membership fee.

6.4 Fees

Members' fees and guests' fees for each workshop and demonstration will be reviewed and set by the committee depending on the costs incurred by engagement of an artist and other expenses such as hall rental costs. The first 2 visits to a Monday session meeting by prospective members, shall be free.

6.5 Exhibition fees shall be determined by the committee.

7.0 Amendments.

7.1 This Constitution may be amended by a two-thirds majority vote of those present at an AGM. Any proposed written amendments should include the names and signatures of the proposer and seconder and must be received by the Chair at least 28 days in advance of the meeting.

7.2 All decisions made at an AGM will be effective immediately.

8.0 Dissolution

8.1 The Group may be dissolved by a two-thirds majority vote at a General Meeting.

8.2 Remaining funds and physical assets shall be donated to a local arts group, and community arts initiatives to be decided by the committee at the time of dissolution.

8.3 Upon dissolution, records of The Group shall be archived with the local Kineton Archives.

SIGNED BY CHAIR AT THE AGM. **DATE**

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